

BEAVER ISLAND DISTRICT LIBRARY  
Board of Trustees  
26400 Donegal Bay Road  
Beaver Island, Michigan 49782

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231.448.2701  
Regular Meeting Minutes

Thursday, June 15, 2023, 5:00 p.m.

1. Call to Order at 5:02 pm by Warmerdam  
PRESENT: Acacia Warmerdam, Denise McDonough, Cynthia Pryor, Kim Mitchell, Monica Longlet, Jacque LaFreniere, and Rick Speck
2. Public Comment- none
3. Review, modify if necessary, or approve Agenda: Motion to approve the agenda made by Longlet, seconded by McDonough, Passed
4. Approval of Minutes May 25, 2023 regular meeting: Motion to approve the minutes of the May meeting made by McDonough, seconded by Pryor. Passed
5. Financial Report- Rick  
Budget, forecast, reconciliation and check register  
Bills submitted for payment May 2023 ~ Motion to approve bill paid in May made by Pryor, seconded by Mitchell. Passed
6. Old Business
  - a. Policy Updates: Cynthia Pryor reported on the progress being made on the Investment policy. Just received recommendations from Lawyer so will clean up and present at the next meeting for approval. Pryor and LaFreniere attended a webinar on Internal Controls and will work on that for the next policy.
  - b. Senior/Student reading project- Monica Longlet reported on the Library Pals. Next one set for June 27<sup>th</sup>. Samantha is contacting patrons and children to attend. Longlet will organize the snack portion. Two dates set for July.
  - c. Book Building- Acacia Warmerdam reported on progress- Building permit has been issued. Levi Connor is ready to remove the trees. Discussion about using the pine tree trunk for a carving, like a totem pole but with books. Pryor will check with Chris Harris. Other possibilities were discussed such as the shelving in the book building, etc.
  - d. Progress on Townships proposal: Nothing new from Townships. LaFreniere reported that the estimated insurance cost to us for the building, contents, and book building would be approximately \$2440 from Municipal Underwriters.
  - d. Director's evaluation: McDonough and Warmerdam are planning to do in the Fall.

7. Director's Report / Board Update: see below

8. New Business

a. Logo- using for SWAG such as bookmarks, mugs, hats or shirts. McDonough will check into costs with local screen printers such as Charlevoix Screen Printing. We could sell. Also talked about using the Logo on the Book Building signage.

9. Correspondence: none

10. Public Comment: none

~~Adjournment~~ Motion to adjourn made by McDonough, seconded by Longlet. Passed

Next scheduled regular meeting: July 20, 2023 5:00 PM

Director's Report:

1. Ongoing programs- Lego Club, Story Hour, Library Pals, Summer Reading Challenge,
2. Upcoming events-
  - a. June 21<sup>st</sup>: Heather Lende (author on Zoom) and BOBI discussion
  - b. June 27<sup>th</sup>: Library Pals
  - c. July 8<sup>th</sup>: Rube Goldberg Collaboration- 2 p.m.
  - d. July 10<sup>th</sup>: Meet the Artist- Keith Grassmick 5 p.m.
  - e. July 11<sup>th</sup>: Plein Air with Lois Stipp- Watercolor Month celebration- noon
  - f. July 12<sup>th</sup>: Library Pals 1 p.m.
  - g. July 14<sup>th</sup>: Flower Power 1 p.m. Collaboration with Libraries Love Lakes
  - h. July 19<sup>th</sup>: Meet the author, Chris Thelen and BOBI discussion. 3 p.m.
  - i. July 25<sup>th</sup>: Library Pals 1 p.m.
  - j. July 29<sup>th</sup>: International Day of Friendship
3. Webinars attended:
  - a. 5 essential ways to promote e-books, audiobooks and more in Libby
  - b. Financial Best Practices: Managing Internal Controls
4. A strategic planning webinar series- Strategic Plan Learning Circle- a three part series in July/August. Motion McDonough, seconded by Longlet to register. Cost is \$210. Passed